



FRIENDS OF TUALATIN RIVER NATIONAL WILDLIFE REFUGE COMPLEX

June 28, 2022 Board Meeting Minutes

The meeting was held via Zoom.

Present: Michael Boering, Dawn Carovano, Cheryl Hart, Tom Hartz, Phyllis Millan, Sharon Miller, Tom Stibolt, Willem Stoeller, Irene Vlach.

Staff: Bonnie Anderson, Rebecca Gomez Chuck, Eva Kristofik.

Guests: Karen Strickland (Sherwood Rotary), Chloe Zhang (OCC)

I. Quorum

We have a quorum (6 directors required).

II. Excused Absences: Alan Christensen, Keith Mays.

III. Call to Order (6:30)

IV. Welcome and Introductions

V. Kudos

VI. Approval of Agenda

VI. Consent Agenda

1. Standing Committee Reports
 - Advocacy Report
 - Financial Reports
 - Governance Committee
 - Membership Committee
 - Store Report
 - Grant tracker
2. Executive Director Report
3. Minutes of 5-24-2022 Meeting

Motion to approve the Consent Agenda and the Reports:

1. Tom H.
 2. Tom S.
- Passed.

VIII. Reports

- a. President – Cheryl Hart

The retreat committee will meet to work on the identified pillars.

- b. Executive Director – Bonnie Anderson

See written report.

- c. Project Leader Rebecca Chuck and/or Deputy Refuge Project Leader Eva Kristofik: Refuge Updates

- The decision for public access at Wapato Lake is still pending.
- July 16 will be both Daycation day, and the Robinhood Festival in Sherwood.
- The administrative assistant position was accepted by the applicant of choice.

- d. Refuge Staff: N/A

IX. Old Business

- a. Action Items from last meeting update: Irene

- Bonnie will follow-up with Alan Ma – done.

- Bonnie will form a grant writing committee – done.

- Willem, Dawn and Bonnie will meet to discuss the budgeting process - done

- Tom H. will discuss the Photography Project with the Visitor Services team: Tom did have an initial conversation but needs an update on the Annual Work Plan for FY 2021-2022 to see what resources are available.

- b. Board Retreat recap – Cheryl

The retreat resulted in a plan that will establish our priorities for the next 2-3 years. We now need to flesh out the identified pillars.

- b. Any other old business

N/A

XI. New Business

a. Bylaw review

The goal of the bylaws review is to simplify them, moving items that are not required to be in the bylaws by OR-65 to policies that can be amended by a simple vote of the Board, rather than by a vote of the whole membership. The proposed changes will give us more flexibility while still being compliant. Since amended bylaws need to be sent to both the IRS and the Oregon Justice Department, we want to minimize the number of changes to the bylaws.

Board members are asked to review the proposed changes before the July meeting, so we can vote to accept the changes in time to forward the proposed amendments to the whole membership – to be approved at the Annual Meeting.

Bonnie will email to Willem a list of her concerns with the proposed changes. Directors are asked to submit questions and concerns about the proposed changes to Willem no later than July 15.

b. Budget Review

Bonnie, Willem, and Dawn met to discuss fixed expenses. The full draft budget will be ready for the July board meeting. The Board needs to approve the budget for FY22-23 at the August meeting so it will be ready for Annual Meeting and the Annual Report.

c. Any other New Business

XI. Announcements

XII. Adjourn_(7:30)