



FRIENDS OF TUALATIN RIVER NATIONAL WILDLIFE REFUGE COMPLEX

May 24, 2022 Board Meeting Minutes

The meeting was held via Zoom.

Present: Dawn Carovano, Mariel Combs, Alan Christensen, Cheryl Hart, Tom Hartz, Phyllis Millan, Sharon Miller, Tom Stibolt, Willem Stoeller, Irene Vlach.

Staff: Bonnie Anderson, Eva Kristofik, John Schweitzer (Maintenance)

Guests: Alan Ma (OCC)

I. Quorum

We have a quorum (7 directors required).

II. Excused Absences: Michael Boering, Keith Mays.

III. Call to Order (6:30)

IV. Welcome, Roll Call, Introductions and Kudos

V. Approval of Agenda

VI. Consent Agenda

1. Standing Committee Reports
 - Financial Reports
 - Governance Committee (April and May reports)
 - Membership Committee
 - Store Report
 - Web-IT Report

The Refuge reports will no longer be included in the consent agenda.

2. Minutes of 4-26-2022 Meeting

Motion to approve the Consent Agenda and the Reports:

1. Tom S.
2. Willem

Passed, with two abstentions.

a. Financial Snapshot

Dawn added a Financial Snapshot to the financial statements, which should help the Board assess the financial health of the organization.

VII. Guest Speaker: Alan Ma on his special use permit from USFWS

Alan Ma is a member of the Oregon Chinese Coalition and at the May 1 event, he demonstrated his invention, a sign post with sensors, that lights up when animals are present. A Special Use Permit allows him to test his equipment on the Refuge.

Alan is a student at Jesuit high school. He is the founder of Next-Gen Innovators, a platform for a network of resources and events to engage youth:

<https://sites.google.com/view/next-geninnovators/home?authuser=0>

His collaborators are primarily from Jesuit, but also from other high schools.

Alan wants to work with us. He is interested in helping with fundraisers and events.

Bonnie will follow up with him.

VIII. Reports

a. President – Cheryl Hart

Cheryl, Michael, Rebecca and Eva are in Derron's DEI cohort.

b. Executive Director – Bonnie Anderson

See written report submitted by email.

Highlights: Greenway mini bird Festival, OCC event, planning of the June 4 Wapato Lake walk for major donors and of the June 18 board retreat, updating the Friends website.

c. Project Leader Rebecca Chuck and/or Deputy Refuge Project Leader Eva Kristofik: Refuge Updates

USFWS staff is currently working on the financial Partnership Agreement for next fiscal year. They are conducting interviews for the Administrative Assistant position. A date for the Tonquin Quarry law suit should be set at a meeting tomorrow.

d. Refuge Staff: John Schweitzer

John is spending much time at Wapato Lake NWR, preparing to open the Refuge to the public.

IX. Old Business

a. Action Items from last meeting update: Irene

No outstanding action items.

b. Board Retreat update

The retreat will be held on June 18, all morning and into the early afternoon. John Marsh will facilitate. The retreat will be held outside at the Dennis unit, under a tent, rain or shine.

c. Any other old business

XI. New Business

a. Grant Writing Process: Bonnie

Bonnie will form a grant writing committee. This committee will also research potential grants. All grants requests will be processed by either the ED or the president, or made with their approval. The Annual Work Plan will be the guiding document for Refuge support grants. The ED is authorized to sign grant agreements without the board having to vote to accept the grants.

d. Any other New Business

Bonnie, Dawn and Willem will meet to discuss the budgeting process.

Tom Hartz will discuss the Photography project with the Visitor Services team.

XI. Announcements

The Urban Team will hold a public outreach event on June 4 at Hagg Lake.

XII. Adjourn_(7:30)