



FRIENDS OF TUALATIN RIVER NATIONAL WILDLIFE REFUGE COMPLEX

August 22, 2023 Board Meeting Minutes

Present: Michael Boreing, Dawn Carovano, Alan Christensen, Cheryl Hart, Tom Hartz, Phyllis Millan, Sharon Miller, Willem Stoeller, Irene Vlach.

Staff: Bonnie Anderson, Cheng Carr, Rebecca Chuck, Bella Padgett.

Guest: Laura Hartt, Eric Holmstrom, Izzy Sigrist, Jane Vankuren (Sherwood Rotary). I.

Quorum.

We have a quorum (6 directors required).

II. Excused Absences: Keith Mays, Tom Stibolt.

III. Call to Order (2:00pm)

IV. Welcome and Introductions

V. Kudos and Mission Moments

Approval of Agenda

Alan requested that an update about the Speakers Forum be added as an agenda item.

Consent Agenda

The secretary reminded that all documents posted to the Board-only tab should identify the author/poster of the documents and be dated – within the documents themselves.

1. Standing Committee Reports:
 - Financial Reports
 - Membership Report. (The chair of the membership committee was asked to revise her report for clarification).
 - Store Report
2. Draft Minutes of the meeting of 7-25-23

Motion to approve the Consent Agenda and the Reports:

1. Michael B
2. Alan Passed.

Reports

1. President – Cheryl Hart

Four people will be recognized as volunteers of the Year at the Annual Meeting. Send nominations to Cheryl by Sept. 8.

2. Executive Director – Bonnie Anderson

- Brew for the Birds netted over \$9,000 – the goal was to break even.
- The Friends will again be working with Greenway Elementary School during this school year.

3. Refuge Manager - Rebecca:

- There is hope for improvement of internet access in the Visitor Center.
- Rebecca and Bella tabled at Wapato. They had many contacts with the public and they all were positive, including two city councilors.
- The air conditioner in the riparian room should be fixed soon.
- Hispanic Heritage will be celebrated at Tualatin on Sept. 30. Rebecca requested that Friends volunteers attend the event as “Friendlies”. Spanish is not required for volunteers.
- USFWS is planning to have intentional events for various communities on a regular basis.

4. Cheng Carr

Cheng was hired to fill the position of Administration Assistant for USF&WS at Tualatin.

Old Business

Alan reported on this work to secure speakers for events. He has committed speakers through March 2024. The first speaker event will be held on October 18.

New Business

1. Budget for FY 23-24 Progress: Dawn

Amendment to the draft budget: \$10,000 of the \$100,000 TREE grant will be unrestricted, to be used for administrative costs.

Submit further amendments to Dawn by Monday Sept. 18. If you are not making further changes to your committee budget, confirm with Dawn that the numbers are final.

Announcements

Jane: she requested a grant for \$1,000 from Sherwood Rotary for the 2024 Youth Summit.

Adjourn_(3:00)

Motion to adjourn:

1. Willem