



FRIENDS OF TUALATIN RIVER NATIONAL WILDLIFE REFUGE COMPLEX

March 28, 2023 Board Meeting Minutes

The meeting was held in person.

Present: Dawn Carovano, Michael Boreing, Alan Christensen, Cheryl Hart, Tom Hartz, Phyllis Millan, Sharon Miller, Tom Stibolt, Willem Stoeller, Irene Vlach.

Staff: Bonnie Anderson, Eva Kristofik.

Guests: Jane VanKuren.

I. Quorum

We have a quorum (6 directors required).

II. Excused Absences: Keith Mays.

III. Call to Order (2:00pm)

IV. Welcome and Introductions

V. Kudos and Mission Moments

Approval of Agenda

Consent Agenda

1. Standing Committee Reports:
 - Advocacy Report
 - Executive Director Report
 - Financial Reports
 - Governance Committee
 - Membership Report
 - Planning Committee
 - Store Report
2. Draft Minutes of the meeting of 2-28-23

Motion to approve the Consent Agenda and the Reports:

1. Tom H.

2. Tom S.
Passed.

Reports

a. President – Cheryl Hart

The Partnership Agreement was signed.

b. Executive Director – Bonnie Anderson

- Bonnie provided a written report (See Consent Agenda).

c. Deputy Project Leader Eva Kristofik: Refuge Updates

- The additions to the parking should be all completed later this week, ahead of schedule.
- The Grand Opening of Wapato Lake NWR was a great success and many partnerships were developed.

Old Business

- Action Item from 2-28-23 Meeting:

The search for Carly's position was broadened. Currently 5 applications were received and a meeting is scheduled to review them. Bonnie is working with Eva on the Financial Aid Agreement to fund the position.

- Columbia Land Trust/King City Update: Tom Stibolt

The proposed development, a road through a Columbia Land Trust property, additional roads and eventually housing, will impact Chicken Creek and its restoration. We will use social media and our newsletter to keep our members, especially those living in King City, informed about the plans and their impacts on the Refuge.

- Any other old business:

- Willem asked Bonnie to draft a document outlining the expectations for the board's participation in the August Langer Beer Festival.
- Financial review: send Dawn any questions you may have about the financial statements.

New Business

- LinkedIn Signup: Willem

We will use LinkedIn to find volunteers/members to work on committees or projects. Prompt follow-up with any potential candidate will be required so we don't lose peoples' interest.

- Duties of Board members: Willem

The board agreed to use NWRA's two-column format to describe the duties of board members and how the organization will support board members so they are successful in fulfilling their duties.

- No other new business.

Announcements

Jane made a number of announcements regarding Sherwood's Rotary Club's (SRC) engagement with The Friends. On April 7 SRC will hold their monthly breakfast meeting at the Refuge, in the Riparian Room, at 6:30am. All Board members of FOR are invited to attend.

Adjourn (3:00pm)

Motion to adjourn:

1. Tom Hartz
2. Phyllis Millan